

*Summer*

AT

**THE CLUB**



**BOYS & GIRLS CLUBS  
OF GREATER SAN DIEGO**

2024 Summer Day Camp

Registration Packet

Grades K-5<sup>th</sup>

# Welcome!

Welcome to the Boys & Girls Clubs of Greater San Diego, Summer Day Camp Program! We are honored you chose the **Encanto Branch** and want to make this a pleasant experience for both you and your child. We have a fantastic summer of themed activities, field trips and special events lined up for your child. Our Summer Day Camp Program is offered for children in Kindergarten through 5<sup>th</sup> Grade.

## Club Information

Hours of Operation	Address	Phone Number	Branch Manager
7:30 a.m. - 5:30 p.m.	6785 Imperial Avenue San Diego, CA 92114	619-263-6407	Jessica Barajas jbarajas@sdyouth.org

## Payments and Cost

Membership and Registration Fee	Day Camp Cost
<b>\$70 *Valid July 1<sup>st</sup> 2024 – June 30<sup>th</sup> 2025</b>	7:30 a.m. – 5:30 p.m. <b>\$145/Week</b>

- Payments must be received by the **WEDNESDAY** prior to the week of attendance to ensure your spot. Space in Day Camp is limited and registration is accepted on a first come, first served basis.
- Preference is given to families who need the service on a consistent basis. If you fail to bring your child consistently, your spot may be given to someone on the waitlist.
- Space in the upcoming week will not be guaranteed without payment. Please see the registration form for exact dates.
- Payments can be made by exact cash amount, check or credit/debit card. Checks resulting in non-sufficient funds will be charged a return fee and eliminated as a method of payment.
- Refunds may be granted if the request is made the **WEDNESDAY** prior to that week of Day Camp. There are no partial refunds for weeks not fully attended. This includes removal from the program due to disciplinary reasons and/or sickness.
- In the event of outstanding, incomplete or non-payment, your family will be unable to attend Club activities until payment has been made in full, no exceptions.
- If paying with cash, please come with the exact total as our Clubs do not carry change.
- Payments are accepted from 9:00 a.m. – 5:30 p.m. Only authorized personnel (Membership Clerk or Branch Manager) can accept payments.

## Special Needs

The Club is committed to providing the best possible experience for all participants. If your child has any special needs, please communicate those needs with staff at the time of registration. Our ratios are 1 adult for 20 youth in Day Camp and 1 adult for 15 youth for fieldtrips. We cannot provide one-on-one support. Children must be able to participate within their groups.

If your child requires medication while they are at the Club, please make sure to complete the medication form. Staff cannot administer medication without a completed form on file.

## Parent Day Camp Information Sheet

Theme Week	Dates	Field Trip Info	What to bring	Other Notes
<b>Aloha</b>	June 12 12 pm-3 pm		Field Trip T-Shirt & Water bottle with name written on it.	Bring your dancing shoes and get ready to get down!
<b>Star Wars/ Disney</b>	June 19 8:30 am-3 pm	Living Coast Discovery Center Chula Vista	Field Trip T-Shirt & Water bottle with name written on it.	Please arrive at Clubhouse no later than 8:30AM
<b>Pirates</b>	June 26 8:30 am-3 pm	Mission Bay - Bonita Cove	Field Trip T-Shirt, Swimsuit, Towel, Spray Sunscreen, Flip Flops, Water Bottle (please write your child's name on their belongings)	Please arrive at Clubhouse no later than 8:30AM
<b>Patriotic</b>	July 3 8:30 am-2 pm	AMC Movie Theaters Plaza Bonita	This trip will include popcorn & a drink	CLOSED Thursday, 7/4 for Independence Day
<b>Sports</b>	July 12 7 am-3 pm	Friday, July 12 Summer Games 7:00 a.m. – 3:00 p.m.  Water Play Day & In-House Movie for members who are staying at The Club	Summer Games Participants: Field Trip T-Shirt, Spray Sunscreen, Closed Toe Tennis Shoes & Water Bottle  Water Play Day Participants: Swimsuit, Towel, Spray Sunscreen, Flip Flops, Water Bottle	This trip is for select athletes, 9 years and older. This trip will leave early (7am) and return late (3pm).  Other members will participate in a special event at the Clubhouse.
<b>Carnival</b>	July 17 8:30 am-3pm	The Boardwalk Amusement Park	Field Trip T-Shirt & Water bottle with name written on it.	Please arrive at Clubhouse no later than 8:30AM
<b>Superhero</b>	July 24 8:30am-3 pm	Boomers – Vista	Field Trip T-Shirt & Water bottle with name written on it.	Please arrive at Clubhouse no later than 8:30AM
<b>Safari</b>	7:30 am-2 pm	Jump Around Trampoline Park	Field Trip T-Shirt & Water bottle with name written on it.	Please arrive at Clubhouse no later than 7:30AM
<b>Water Week</b>	8:30am-3 pm	The Wave Waterpark	Field Trip T-Shirt, Swimsuit, Towel, Spray Sunscreen, Flip Flops, Water Bottle	Please arrive at Clubhouse no later than 8:30AM. We will arrive no earlier than 3:00 pm

### S.W.A.G. Program

Summer With A Goal (SWAG) is an educational program offered to all members who attend the Boys & Girls Clubs of Greater San Diego Summer Day Camp. SWAG was designed to include engaging and fun academic activities into the typical Summer Day Camp experience. You can expect to see SWAG happening throughout the summer.

A variety of activities will be offered during the SWAG hour. For a more detailed schedule of SWAG activities, please see your Branch Manager.

## Day Camp Expectations

Day Camp hours are Monday-Friday, **7:30 a.m. to 5:30 p.m.** In order to make a seamless transition into summer, we want to provide you with as much information as possible regarding our programs and what we offer. Below you will find important policies and day-to-day procedures that will most likely apply to you. For a full listing of Boys & Girls Clubs of Greater San Diego policies and guidelines, please consult the Parent Handbook. You can obtain a copy from the Club or online at [www.sdyouth.org](http://www.sdyouth.org).

*Please read through and initial the following:*

- ❑ Please instruct your child that they should not leave the building unless accompanied by an adult staff member. This rule will also be stressed and reinforced by Boys & Girls Club staff.
- ❑ Please be prepared to show your I.D. at all times. Anyone picking up a Club Member must provide identification to the front desk at the time of pick up.
- ❑ Club hours are 7:30 a.m. to 5:30 p.m. Please make the necessary arrangements to have your child/children picked-up no later than 5:30 p.m. Any pick-up after 5:30 p.m. is considered a late pick-up. After 3 late pick-ups, your child/children will be dropped from the program.
- ❑ Lunch and an afternoon snack will be provided FREE for your children each day throughout the summer. Children may bring their own lunch & snack but we do not have bowls, plates or the ability to cook lunches.
- ❑ The Club is not responsible for lost or stolen items. All belongings, especially swimsuits and towels, should be taken home every day. Lost and Found is held for a period of one week and then donated to a charitable organization. This includes cell phones or any electronic device. – **Please leave all valuables at home!** *Children are allowed to have cell phones with them but are expected to remain engaged in the programming offered. They may respond to a parent's call or text, but otherwise are not to be on phones or any type of electronics while at the Boys & Girls Club. **As a reminder, the Club is not responsible for lost or stolen phones or other valuables.***
- ❑ Field Trips or “Staycations” occur each week. All Club Members are expected to follow all rules for the safety of themselves and others. Failure to follow the rules at off-site trips will result in removal from future trips.
- ❑ We consider our programs to be a partnership between the families and Club staff. We will do what is necessary to make this a successful summer for you and your child/children. We ask that all parents, guardians and family members please show respect to our staff, volunteers and other members. Any aggressive or disrespectful behavior will not be tolerated and will be subject to removal from the programs.
- ❑ To ensure the safety of all participants, the Club will not serve children whose behavior is likely to result in injury to themselves or others, who are at risk to leave the premises without permission, whose disability is so severe they cannot participate in a majority of Club activities, who require assistance to use the toilet or who require a personal aide while attending school and whose aide does not accompany them at all times to the Club.

# 2024 Credit Card Authorization Form

Child(ren)'s Information:

Last Name(s): \_\_\_\_\_ First Name(s): \_\_\_\_\_

I authorize the Boys & Girls Clubs of Greater San Diego to make recurring charges to my credit/debit card listed below and if necessary to initiate adjustments for any transactions credited or debited in error. This authority will remain in effect until the Boys & Girls Clubs of Greater San Diego has received written notification to cancel. Notice must be received by the Boys & Girls Clubs of Greater San Diego at least seven days prior to the recurring charge date in order to cancel the next payment:

Name as it appears on card: \_\_\_\_\_

Type of card:  Visa  MC  Discover  AMEX

Account Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please mark the box(es) on the week(s) you would like your child to attend. ***Please note you will only be charged for the weeks you indicate you would like to attend. You must notify the Membership Clerk by Wednesday NOON if you will not be attending a week that is checked.***

***No refund will be given for cancelations requested after WEDNESDAY before the week that was charged.***

Attend	Date	Attend	Date	Attend	Date
	6/10-6/14 \$145		7/1-7/5 \$116		7/29-8/2 \$145
	6/17-6/21 \$145		7/8-7/12 \$145		8/5-8/9 \$145
	6/24-6/28 \$145		7/15-7/19 \$145		
	Membership \$60		7/22-7/26 \$145		Registration \$10

**\*Closed 7/4**

\_\_\_\_\_  
Card Holder's Signature

\_\_\_\_\_  
Date

<b>Office Use Only</b>	Sibling Discount	<b>20%</b>	Scholarship	<b>15%</b>	<b>30%</b>	<b>50%</b>	
		<b>\$116</b>		<b>\$124</b>	<b>\$102</b>	<b>\$73</b>	

# 2024 Summer Day Camp Fieldtrip Permission Slip

\_\_\_\_\_ has my permission to attend the events marked on the registration form. In the event that my child/children becomes ill or sustains injury while participating in the events listed, Club staff have my permission to administer first aid for their relief. If it is not practical or possible to return my child/children to me or receive instructions for their care, consent is given for admittance to a physician's office or hospital to receive care from a licensed physician and/or surgeon that he/she deems necessary for the relief of pain and to preserve their life or health.

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Home Phone & Work Phone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Family Doctor, City

\_\_\_\_\_  
Insurance Company & Policy #

\_\_\_\_\_  
Doctor Phone

## Drug/Allergies/Medications:

## EMERGENCY CONTACTS (other than listed above)... PLEASE GIVE TWO:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home & Work Phone

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name

\_\_\_\_\_  
Home & Work Phone

\_\_\_\_\_  
Relationship

## FIELD TRIP POLICY (Please initial below):

- All trip participants are required to follow trip guidelines at all times. The guidelines are as follows:
  - Must adhere to all staff directions and instructions.
  - Must remain with assigned group and staff member.
  - Must follow all safety rules and regulations on the bus and during the trip.
  - Must refrain from vulgar and obscene language and gestures.
- All trip participants are required to follow water safety rules at all times. The guidelines are as follows:
  - Please come prepared to swim in appropriate swim wear.
  - Flip flops or other sandals should be worn on the pool deck only.
  - Children who are unable to swim competently will be given a life vest to wear for the duration of the swim time. **Please let the Branch Manager know ahead of time regarding your child's swimming ability.**
  - Children must be able to apply their own sunscreen or allow another member to assist. Staff are not allowed to apply sunscreen.
- Disobedient and rowdy behavior will not be tolerated. If a participant does not follow these rules, he/she will be prohibited from attending future trips.
- Members may not be picked up or dropped off at a field trip location. They can only be signed out at the Club site, according to Club policy.
- Participants must arrive at the Club **on time** so that they may be assigned a group and properly checked in. Check in times for each trip are listed at the Club. There will be no refunds or exchanges given on trips missed due to a late arrival.

I understand that by registering my child for trips that I am agreeing to the above stated terms and conditions.

\_\_\_\_\_  
Parent Name & Signature

\_\_\_\_\_  
Date

# Parent Agreement

By signing this, I have read, initialed, and signed each document and understand the expectations and policies at the Boys & Girls Clubs of Greater San Diego. I have received all of the forms listed below:

- Club Information
- Payments and Cost
- Parent Information Sheet
- Day Camp Expectations – Participation of Members
- SWAG Program Info
- Day Camp/Adventure Camp Registration Form
- 2024 Summer Fieldtrip Permission Slip
- Parent Handbook – Online or from the Branch
- Parent Agreement
- Membership Application
- Additional releases for specific field trips

By signing this document, I also understand the following:

- All children must be picked up by 5:30 p.m. After three late pick-ups, you may be removed from the program.
- All payments are due by the Wednesday before Camp by 5:30 p.m.
- Anyone coming to pick up your child must have an ID/Driver's License and be listed on the approved pick-up list.
- The Boys & Girls Clubs of Greater San Diego is not responsible for lost or stolen items. This includes, but is not limited to, cell phones, electronics, toys, clothing, bikes, and scooters.
- Parents may not drop off or pick up members from any field trip.
- It is the responsibility of the parent to read through the parent handbook.
- All parents, guardians, family members will be respectful to all staff, children, and volunteers. Aggressive and disrespectful behavior will result in removal from the program. All concerns will be addressed to the Branch Manager.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_